

# Municipal Government Act Information Access and Privacy (IAP) Administrators List

## MUNICIPALITIES

Updated on November 20, 2024

Please e-mail any corrections/changes to the attention of the OIPC at [oipecns@novascotia.ca](mailto:oipecns@novascotia.ca)

| Department                                           | Address                                                            | Administrator                                                                                                                                                                          | Alternate and/or Assistant                                                                                                                                            |
|------------------------------------------------------|--------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Cape Breton Regional Municipality                    | 320 Esplanade<br>Sydney, NS<br>B1P 7B9                             | Municipal Clerk<br>Phone: (902) 563-2276<br>Email: <a href="mailto:clerksoffice@cbrm.ns.ca">clerksoffice@cbrm.ns.ca</a>                                                                |                                                                                                                                                                       |
| Cumberland Joint Services Management Authority       | PO Box 549<br>Amherst, NS<br>B4H 4A1                               | Stephen Rayworth<br>Phone: (902) 667-5141<br>Fax: (902) 667-5873<br>Email: <a href="mailto:solwaste@cjsma.ns.ca">solwaste@cjsma.ns.ca</a>                                              |                                                                                                                                                                       |
| Property Valuation Services Corporation              | 238A Brownlow Ave Suite 200, 2nd Fl. Dartmouth, NS<br>B3B 2B4      | Robert Andrews<br>Phone: (902) 720-7809<br>Fax: (902) 720-7873<br>Email: <a href="mailto:robertandrews@pvsc.ca">robertandrews@pvsc.ca</a>                                              |                                                                                                                                                                       |
| Cumberland Regional Economic Development Association | 35 Church Street<br>PO Box 546<br>Amherst, NS<br>B4H 4A1           | Anne Martin, Administrator<br>Phone: (902) 543-0491<br>Fax: (902) 543-1156<br>Email: <a href="mailto:annemartin@lqrd.ca">annemartin@lqrd.ca</a>                                        |                                                                                                                                                                       |
| Eastern District Planning Commission                 | 32 Paint Street, Unit #4<br>Port Hawkesbury, NS<br>B9A 3J8         | John D. Bain, Director<br>Phone: 902.625.5364<br>Fax: 902.625.1559<br>Email: <a href="mailto:jdbain@edpc.ca">jdbain@edpc.ca</a>                                                        |                                                                                                                                                                       |
| Digby Area Recreation Commission                     | PO Box 579<br>Digby, NS<br>BOV 1A0                                 | Bob Powell, IAP Administrator<br>Phone: (902) 245-5006 Fax: (902) 245-2121<br>Email: <a href="mailto:darc@ns.aliantzinc.ca">darc@ns.aliantzinc.ca</a>                                  |                                                                                                                                                                       |
| Halifax Public Library                               | 60 Alderney Dr., 3rd Fl.<br>Dartmouth, NS<br>B2Y 4P8               | Paula Saulnier, Director<br>Phone: (902) 490-5863 Fax: (902) 490-5850<br>Email: <a href="mailto:saulnip@halifaxpubliclibraries.ca">saulnip@halifaxpubliclibraries.ca</a>               |                                                                                                                                                                       |
| Halifax Regional Municipality                        | PO Box 1749<br>Halifax, NS<br>B3J 3A5                              | Aimee Thomey, Chief Privacy Officer & Manager of Access and Privacy<br>Phone: (902) 223-5835<br>Fax: (902) 490-4454<br>Email: <a href="mailto:access@halifax.ca">access@halifax.ca</a> | Angie Williams<br>Access and Privacy Coordinator<br>Phone: (902) 943-3356<br>Fax: (902) 490-4454<br>Email: <a href="mailto:williaa@halifax.ca">williaa@halifax.ca</a> |
| Halifax Regional Water Commission                    | 450 Cowie Hill Rd<br>PO Box 8388 RPO CSC<br>Halifax, NS<br>B3K 5M1 | Aimee Thomey<br>Responsible Officer<br>Phone: (902) 223-5835<br>Email: <a href="mailto:aimees@halifaxwater.ca">aimees@halifaxwater.ca</a>                                              | Anne Just<br>Records & Information Coordinator<br>Phone: (902) 943-6244<br>Email: <a href="mailto:annej@halifaxwater.ca">annej@halifaxwater.ca</a>                    |

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|--------------------------------------------|--------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Municipality of the County of Annapolis    | PO Box 100<br>Annapolis Royal, NS<br>B0S 1A0                 | Dawn Campbell, Director of Corporate Services/Deputy CAO<br>Phone: (902) 532-2335<br>Fax: (902) 532-2096<br>Email: <a href="mailto:dcampbell@annapoliscounty.ca">dcampbell@annapoliscounty.ca</a>      | Cheryl Mason<br>Manager of Protective Services<br>Phone: (902) 584-3922<br>Fax: (902) 584-3939<br>Email: <a href="mailto:cmason@annapoliscounty.ca">cmason@annapoliscounty.ca</a>   |
| Municipality of the County of Antigonish   | 285 Beech Hill Rd<br>Beech Hill, NS<br>B2G 2L4               | Shirlyn Donovan, Interim CAO<br>Phone: (902) 863-1117<br>Fax: (902) 863-5751<br>Email: <a href="mailto:shirlyn.donovan@antigonishcounty.ca">shirlyn.donovan@antigonishcounty.ca</a>                    | Beth Shumacher, Deputy Clerk<br>Phone: (902) 863-1117<br>Fax: (902) 863-5751<br>Email: <a href="mailto:beth.schumacher@antigonishcounty.ca">beth.schumacher@antigonishcounty.ca</a> |
| Municipality of the County of Colchester   | 1 Church Street<br>Truro, NS B2N 3Z5                         | Rob Simonds<br>Phone: (902) 897-3184<br>Fax: (902) 843-4066<br>Email: <a href="mailto:rsimonds@colchester.ca">rsimonds@colchester.ca</a>                                                               | Scott Fraser, Director Corporate Services<br>Phone: (902) 897-3157<br>Fax:<br><a href="mailto:sfraser@colchester.ca">sfraser@colchester.ca</a>                                      |
| Municipality of the County of Cumberland   | P.O. Box 1000<br>43 Main Street<br>Springhill, NS<br>B0M 1X0 | Gregory D. Herrett, CAO<br>Phone: (902) 664-8315<br>Email: <a href="mailto:CAO@cumberlandcounty.ns.ca">CAO@cumberlandcounty.ns.ca</a>                                                                  |                                                                                                                                                                                     |
| Municipality of the County of Inverness    | PO Box 179<br>375 Main St. Port Hood, NS BOE 2W0             | Keith MacDonald, CAO<br>Phone: (902) 787-3500 Fax: (902) 787-3110<br>Email: <a href="mailto:keith.macdonald@invernesscounty.ca">keith.macdonald@invernesscounty.ca</a>                                 |                                                                                                                                                                                     |
| Municipality of the County of Kings        | PO Box 100<br>Kentville, NS B4N 3W3                          | Scott Conrod, CAO<br>Phone: (902) 690-6131<br>Fax: (902) 678-9279<br>Email: <a href="mailto:sconrod@countyofkings.ca">sconrod@countyofkings.ca</a>                                                     |                                                                                                                                                                                     |
| Municipality of the County of Pictou       | PO Box 910<br>Pictou, NS B0K 1H0                             | Brian Cullen, CAO<br>Phone: (902) 485-4311 Fax: (902) 485-6475<br>Email: <a href="mailto:brian.cullen@munpict.ca">brian.cullen@munpict.ca</a>                                                          |                                                                                                                                                                                     |
| Municipality of the County of Richmond     | 2357 Hwy 206, PO Box 120<br>Arlach, NS BOE 1A0               | Shelley David, Municipal Clerk/Communications Officer/FOIPOP Administrator<br>Phone: (902) 226-3971 Fax: (902) 226-1510<br>Email: <a href="mailto:clerk@richmondcounty.ca">clerk@richmondcounty.ca</a> |                                                                                                                                                                                     |
| Municipality of the County of Victoria     | PO Box 370<br>Baddeck, NS BOE 1B0                            | Leanne MacEachern<br>Phone: (902) 295-3654 Fax: (902) 295-3331<br>Email: <a href="mailto:leanne.maceachern@countyvictoria.ns.ca">leanne.maceachern@countyvictoria.ns.ca</a>                            |                                                                                                                                                                                     |
| Municipality of the District of Argyle     | PO Box 10<br>Tusket, NS BOW 3M0                              | Alain Muise, CAO<br>Phone: (902) 648-2311 Fax: (902) 648-0367<br>Email: <a href="mailto:admuise@munargyle.com">admuise@munargyle.com</a>                                                               |                                                                                                                                                                                     |
| Municipality of the District of Barrington | PO Box 100<br>Barrington, NS BOW 1E0                         | Rob Frost<br>Phone: (902) 637-2015 Fax: (902) 637-2075<br>Email: <a href="mailto:rfrost@barringtonmunicipality.com">rfrost@barringtonmunicipality.com</a>                                              |                                                                                                                                                                                     |
| Municipality of the District of Chester    | 151 King Street Box 369<br>Chester, NS B0J 1J0               | Tammy Wilson, CAO<br>Phone: (902) 275-3554 Fax: (902) 275-4771<br>Email: <a href="mailto:twilson@chester.ca">twilson@chester.ca</a>                                                                    |                                                                                                                                                                                     |
| Municipality of the District of Clare      | PO Box 458 Little Brook, NS<br>BOW 1Z0                       | Stéphane Cyr, CAO<br>Phone: (902) 769-2031 ext. 225 Fax: (902) 769-3773<br>Email: <a href="mailto:cao@munclare.ca">cao@munclare.ca</a>                                                                 |                                                                                                                                                                                     |

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| Municipality of the District of Digby       | PO Box 429<br>Digby, NS BOV 1A0                                 | Jeff Sunderland, CAO<br>Phone: (902) 245-4046 Fax: (902) 245-5748<br>Email: <a href="mailto:jsunderland@digbymun.ca">jsunderland@digbymun.ca</a>                                                                                                                                         |                                                                                                                                                                |
| Municipality of the District of East Hants  | Box 230, Suite 170<br>15 Commerce Court<br>Elmsdale, NS B2S 3K5 | Jody MacArthur, Communications Officer<br>Phone: (902) 883-7098 x 219<br>Email: <a href="mailto:jmacarthur@easthants.ca">jmacarthur@easthants.ca</a>                                                                                                                                     |                                                                                                                                                                |
| Municipality of the District of Guysborough | PO Box 79 33 Pleasant St<br>Guysborough, NS<br>BOH 1N0          | Kate Jamieson<br>Phone: (902) 533-3705 x 224 Fax: (902) 533-2749<br>Email: <a href="mailto:kjamieson@modg.ca">kjamieson@modg.ca</a>                                                                                                                                                      |                                                                                                                                                                |
| Municipality of the District of Lunenburg   | 210 Aberdeen Rd. PO Box<br>200 Bridgewater, NS B4V 2W8          | Sherry Conrad<br>Phone: (902) 541-1337 Fax: (902) 543-7123<br>Email: <a href="mailto:sconrad@modl.ca">sconrad@modl.ca</a>                                                                                                                                                                |                                                                                                                                                                |
| Municipality of the District of St. Mary's  | PO Box 296 Sherbrooke, NS<br>BOJ 3C0                            | Doug Patterson, Chief Administrative Officer (CAO)<br>8296 Hwy 7, PO Box 296 Sherbrooke, NS BOJ 3C0<br>Phone: 902-522-2049 (Main Line)<br>Phone: 902-522-2432 (CAO Line)<br>Fax: 902-522-2309<br>Email: <a href="mailto:doug.patterson@saint-marys.ca">doug.patterson@saint-marys.ca</a> |                                                                                                                                                                |
| Municipality of the District of Shelburne   | 136 Hammond Street<br>PO Box 280 Shelburne, NS<br>BOT 1W0       | Ken Smith, Interim CAO<br>Phone: (902) 875-3544 X 223 Fax: (902) 875-3083<br>Email: <a href="mailto:ken.smith@municipalityofshelburne.ca">ken.smith@municipalityofshelburne.ca</a>                                                                                                       |                                                                                                                                                                |
| Municipality of the District of Yarmouth    | 932 Highway 1<br>Hebron, NS<br>B5A 5Z5                          | Darlene LeBlanc, Director of Corporate Services<br>Phone: (902) 742-7159<br>Email: <a href="mailto:Darlene@district.yarmouth.ns.ca">Darlene@district.yarmouth.ns.ca</a>                                                                                                                  | Victoria Brooks, CAO<br>Phone: (902) 742-7159<br>Fax: (902) 742-3164<br><a href="mailto:victoria@district.yarmouth.ns.ca">victoria@district.yarmouth.ns.ca</a> |
| Region of Queens Municipality               | PO Box 1264<br>249 White Point Road<br>Liverpool, NS BOT 1K0    | Eric Levy, Municipal Clerk/Responsible Officer<br>Phone: (902) 354-3453 Fax: (902) 354-7473<br>Email: <a href="mailto:elevy@regionofqueens.com">elevy@regionofqueens.com</a>                                                                                                             |                                                                                                                                                                |
| South Shore Regional Library Board          | PO Box 34<br>Bridgewater, NS<br>B4V 2W6                         | Cathy MacDonald, Librarian<br>Phone: (902) 543-2548 Fax: (902) 543-8191<br>Email: <a href="mailto:cathy.macdonald@southshorepubliclibraries.ca">cathy.macdonald@southshorepubliclibraries.ca</a>                                                                                         |                                                                                                                                                                |
| Town of Amherst                             | PO Box 516<br>Amherst, NS B4H 4A1                               | Jason Macdonald, CAO<br>Phone: (902) 667-3352<br>Email: <a href="mailto:jmacdonald@amherst.ca">jmacdonald@amherst.ca</a>                                                                                                                                                                 |                                                                                                                                                                |
| Town of Annapolis Royal                     | PO Box 310<br>Annapolis Royal, NS<br>BOS 1A0                    | Gregory Barr, CAO<br>Phone: (902) 532-3146<br>Fax: (902) 532-7443<br>Email: <a href="mailto:cao@annapolisroyal.com">cao@annapolisroyal.com</a>                                                                                                                                           | Kevin McLean, Public Works<br>Phone: (902) 532-5192<br>Email: <a href="mailto:works@annapolisroyal.com">works@annapolisroyal.com</a>                           |
| Town of Antigonish                          | 274 Main Street Antigonish,<br>NS<br>B2G 2C4                    | Randy Delorey, CAO<br>Phone: (902) 870-6628 Fax: (902) 863-9201<br>Email: <a href="mailto:randy.delorey@townofantigonish.ca">randy.delorey@townofantigonish.ca</a>                                                                                                                       |                                                                                                                                                                |
| Town of Berwick                             | PO Box 130<br>Berwick, NS BOP 1E0                               | Don Regan, CAO<br>Phone: (902) 538-4007 Fax: (902) 538-3724<br>Email: <a href="mailto:dregan@town.berwick.ns.ca">dregan@town.berwick.ns.ca</a>                                                                                                                                           | Chantal Pineo-Atwood<br>Phone: (902) 538-4006<br>Fax: (902) 538-3724                                                                                           |
| Town of Bridgewater                         | PO Box 9<br>Bridgewater, NS<br>B4V 2W7                          | Richard MacLellan, CAO<br>Phone: (902) 543-4363 Fax: (902) 543-6876<br>Email: <a href="mailto:richard.maclellan@bridgewater.ca">richard.maclellan@bridgewater.ca</a>                                                                                                                     |                                                                                                                                                                |

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|----------------------------------------------------|-----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| Town of Clark's Harbour                            | PO Box 160<br>Clark's Harbour, NS<br>BOW 1P0        | Tammy Atwood, Town Clerk<br>Phone: (902) 745-2390<br>Email: <a href="mailto:clerk@clarksharbour.com">clerk@clarksharbour.com</a>                                           |                                                                                                                                                           |
| Town of Digby<br>(includes Digby Water Commission) | PO Box 579<br>Digby, NS BOV 1A0                     | Tom Ossinger, CAO<br>Phone: (902) 245-4769 Fax: (902) 245-2121<br>Email: <a href="mailto:eossinger@digby.ca">eossinger@digby.ca</a>                                        |                                                                                                                                                           |
| Town of Kentville                                  | 354 Main Street<br>Kentville, NS B4N 1K6            | Jeff Lawrence, CAO<br>Phone: (902) 679-2501<br>Fax: (902) 679-2375<br>Email: <a href="mailto:jlawrence@kentville.ca">jlawrence@kentville.ca</a>                            |                                                                                                                                                           |
| Town of Lockeport                                  | PO Box 189<br>Lockeport, NS<br>BOT 1L0              | Joyce Young, Clerk/Treasurer<br>Phone: (902) 656-2216 Fax: (902) 656-2935<br>Email: <a href="mailto:townoflockeport@ns.sympatico.ca">townoflockeport@ns.sympatico.ca</a>   |                                                                                                                                                           |
| Town of Lunenburg                                  | PO Box 129<br>Lunenburg, NS<br>BOJ 2C0              | Kayla Byrne, Municipal Clerk<br>Phone: (902) 634-4410 ext. 240x<br>Email: <a href="mailto:kbyrne@townoflunenburg.ca">kbyrne@townoflunenburg.ca</a>                         |                                                                                                                                                           |
| Town of Mahone Bay                                 | PO Box 530<br>Mahone Bay, NS<br>BOJ 2E0             | Maureen Hughes, Acting CAO<br>Phone: (902) 624-8327 Fax: (902) 624-8069<br>Email: <a href="mailto:Maureen.hughes@townofmahonebay.ca">Maureen.hughes@townofmahonebay.ca</a> |                                                                                                                                                           |
| Town of Middleton                                  | PO Box 340<br>Middleton, NS<br>BOS 1P0              | Jennifer Boyd<br>Phone: (902) 825-3559<br>Email: <a href="mailto:jboyd@town.middleton.ns.ca">jboyd@town.middleton.ns.ca</a>                                                |                                                                                                                                                           |
| Town of Mulgrave                                   | PO Box 129<br>Mulgrave, NS<br>BOE 2G0               | David Gray, CAO<br>Phone: (902) 747-2243<br>Email: <a href="mailto:cao@townofmulgrave.ca">cao@townofmulgrave.ca</a>                                                        |                                                                                                                                                           |
| Town of New Glasgow                                | PO Box 7<br>New Glasgow, NS<br>B2H 5E1              | Lisa MacDonald, CAO<br>Phone: (902) 755-8333 Fax: (902) 755-6242<br>Email: <a href="mailto:lisa.macdonald@newglasgow.ca">lisa.macdonald@newglasgow.ca</a>                  |                                                                                                                                                           |
| Town of Oxford                                     | PO Box 338<br>Oxford, NS<br>BOM 1P0                 | Linda Cloney<br>Phone: (902) 447-2624<br>Email: <a href="mailto:lcloney@oxfordns.ca">lcloney@oxfordns.ca</a>                                                               |                                                                                                                                                           |
| Town of Pictou                                     | PO Box 640<br>Pictou, NS<br>BOK 1H0                 | Kyle Slaunwhite, CAO<br>Phone: (902) 485-4372 Fax: (902) 485-8110<br>Email: <a href="mailto:kyle.slaunwhite@townofpictou.ca">kyle.slaunwhite@townofpictou.ca</a>           | Nicole MacDonald Battist, Deputy Clerk<br>Phone: (902) 485-4372<br><a href="mailto:nicole.macdonald@townofpictou.ca">nicole.macdonald@townofpictou.ca</a> |
| Town of Port Hawkesbury                            | 606 Reeves Street<br>Port Hawkesbury, NS<br>B9A 2R7 | Terry Doyle, CAO<br>Phone: (902) 625-2746<br>Email: <a href="mailto:tdoyle@townofph.ca">tdoyle@townofph.ca</a>                                                             |                                                                                                                                                           |
| Town of Shelburne                                  | PO Box 670<br>Shelburne, NS BOT 1W0                 | Sherry Doane, CAO<br>Phone: (902) 875-2991, press # 5 Fax: (902) 875-3932<br>Email: <a href="mailto:cao@town.shelburne.ns.ca">cao@town.shelburne.ns.ca</a>                 |                                                                                                                                                           |
| Town of Stellarton                                 | PO Box 2200<br>Stellarton, NS BOK 1S0               | Susan Higdon, Town Clerk<br>Phone: (902) 752-2114 Fax: (902) 755-4105<br>Email: <a href="mailto:susan.higdon@stellarton.ca">susan.higdon@stellarton.ca</a>                 |                                                                                                                                                           |
| Town of Stewiacke                                  | PO Box 8<br>Stewiacke, NS BON 2J0                   | Douglas Bak, CAO<br>Phone: (902) 639-2231 Fax: (902) 639-2221<br>Email: <a href="mailto:dbak@stewiacke.net">dbak@stewiacke.net</a>                                         |                                                                                                                                                           |

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| Town of Trenton                  | PO Box 328<br>Trenton, NS BOK 1X0           | Wayne Teasdale, CAO<br>Phone: (902) 752-5311 Fax: (902) 752-0090<br>Email: <a href="mailto:wayne.teasdale@trenton.ca">wayne.teasdale@trenton.ca</a> |
| Town of Truro                    | 695 King Street<br>Truro, NS B2N 1G5        | Mike Dolter, CAO<br>Phone: (902) 895-4484 Fax: (902) 893-0501<br>Email: <a href="mailto:mdolter@truro.ca">mdolter@truro.ca</a>                      |
| Town of Westville                | PO Box 923<br>Westville, NS BOK 2A0         | Scot Weeres, CAO<br>Phone: (902) 396-1500 Fax: (902) 396-3986<br>Email: <a href="mailto:scot.weeres@westville.ca">scot.weeres@westville.ca</a>      |
| Town of Wolfville                | PO Box 1030<br>Wolfville, NS<br>BOP 1X0     | Glenn Horne, CAO<br>Phone: (902) 542-5767 Fax: (902) 542-4789<br>Email: <a href="mailto:ghorne@wolfville.ca">ghorne@wolfville.ca</a>                |
| Town of Yarmouth                 | 400 Main St<br>Yarmouth, NS<br>B5A 1G3      | Jeff Gushue, CAO<br>Phone: (902) 742-8565 Fax: (902) 742-6244<br>Email: <a href="mailto:cao@townofyarmouth.ca">cao@townofyarmouth.ca</a>            |
| Village of Bible Hill            | 67 Pictou Road<br>Bible Hill, NS<br>B2N 2R9 | Mitchell Bell, Clerk and Treasurer<br>Phone: (902) 893-8083<br>Email: <a href="mailto:mitchell.bell@biblehill.ca">mitchell.bell@biblehill.ca</a>    |
| Village of St. Peters            | PO Box 452<br>St. Peters, NS B0E 3B0        | Meghan Hayther<br>Phone: (902) 215-2155<br>Email: <a href="mailto:stpeters.village@stpeterscable.com">stpeters.village@stpeterscable.com</a>        |
| West Hants Regional Municipality | P.O. Box 3000<br>Windsor, NS B0N 2T0        | Shelleena Thornton<br>Phone: (902) 798-8391 ext. 207<br>Email: <a href="mailto:SThornton@westhants.ca">SThornton@westhants.ca</a>                   |